

Regular Board Meeting
December 14, 2017
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The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Gehringer at 7:00 p.m. December 14, 2017 at the Clayton Township Hall.

BOARD MEMBERS:

Supervisor	Chris Gehringer	Trustees:	Greg Childers
Clerk	Dennis Milem		Mike Crockett
Treasurer	Rick Caruso		Tammy Kapraun
			Shelley Thompson

Pledge to Flag

ROLL CALL: Members Present: Caruso, Thompson, Gehringer, Kapraun, Milem, Crockett and Childers.

AGENDA: MOTION by Milem and seconded by Caruso to approve agenda with addition of Resolution 17-1214-09 and Resolution 17-1214-10. Also addition of closed session. ROLL CALL: YES: Gehringer, Thompson, Kapraun, Milem, Childers, Crockett and Caruso. MOTION CARRIED.

MINUTES: MOTION by Kapraun and seconded by Crockett to approve all the November meeting minutes. ROLL CALL: YES: Crockett, Childers, Gehringer, Milem, Caruso, Thompson and Kapraun. MOTION CARRIED.

BILLS LIST: MOTION by Kapraun and seconded by Milem to approve the Bill's List as presented. ROLL CALL: YES: Milem, Crockett, Caruso, Thompson, Childers, Kapraun and Gehringer. MOTION CARRIED.

TREASURERS REPORT: MOTION by Caruso and seconded by Crockett to accept treasurer's report as presented. ROLL CALL: Thompson, Kapraun, Milem, Crockett, Caruso, Childers and Gehringer. MOTION CARRIED

2017 BUDGET REVIEW AND ADJUSTMENTS: MOTION by Milem and seconded by Caruso to accept 2017 budget adjustments as presented. See Attached. ROLL CALL: YES: Crockett, Caruso, Gehringer, Thompson, Childers, Kapraun and Milem. MOTION CARRIED.

PUBLIC COMMENT:

BOARD COMMENT:

CORRESPONDENCE:

Plaque presented to Douglas Cuthberson and Troop 33 for work done at Bendle Cemetery.

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OLD BUSINESS:

SWARTZ CREEK-CLAYTON TOWNSHIP AMENDED AND RESTATED 2017-2019 FIRE DEPARTMENT AGREEMENT. MOTION BY Caruso and seconded by Thompson to approve agreement with changes. Final copy to be approved by Gehringer and Milem. Resolution 17-1214-02. ROLL CALL: YES: Childers, Thompson, Caruso, Gehringer, Crockett, Kapraun and Milem. MOTION CARRIED.

NEW BUSINESS:

SCRUMPY SKEDADDLE RUN: MOTION by Milem and seconded by Kapraun to allow Scrumpy Skedaddle Run in Clayton Township on October 7, 2018. Resolution 17-1214-03. ROLL CALL: YES: Milem, Gehringer, Caruso, Thompson, Crockett, Childers, and Kapraun. MOTION CARRIED.

SIGN FOR FIRE STATION 2: MOTION by Childers and seconded by Milem to approve \$483.39 for new sign for fire station 2. by Signarama. ROLL CALL: YES: Childers, Thompson, Caruso, Gehringer, Kapraun, Crockett and Milem. MOTION CARRIED.

2017 WINTER TAX ROLL: MOTION by Crockett and seconded by Kapraun to approve adjustment to 2017 Winter Tax Roll by adopting resolution 17-1214-04 See Attached. ROLL CALL: YES: Kapraun, Thompson, Milem, Crockett, Caruso, Childers and Gehringer. MOTION CARRIED.

TAX REVERTED PROPERTY DISPOSITION: MOTION by Milem and seconded by Kapraun to NOT accept parcel 04-18-300-010 by resolution 17-1214-05. Property will revert back to county. ROLL CALL: YES: Crockett, Caruso, Childers, Milem, Gehringer, Thompson and Kapraun. MOTION CARRIED.

RECOMMENDATION OF APPOINTMENT OF DAVID PLUMB FOR FIRE CHIEF FROM FIRE BOARD: MOTION by Caruso and seconded by Kapraun to appoint David Plumb as Fire Chief as per Fire Board recommendation, resolution 17-1214-06. ROLL CALL: YES: Gehringer, Kapraun, Milem, Crockett, Thompson, Caruso and Childers. MOTION CARRIED.

POLICE COMPUTER UPDATE: Discussion on software for Police Department computers. Board asked for more quotes and clarification. No board action.

POLICE POLO SHIRTS: MOTION by Kapraun and seconded by Childers to get 14 shirts and lettered for not more than \$531.72 plus shipping. ROLL CALL: YES: Kapraun, Childers, Crockett, Caruso, Thompson, Gehringer and Milem. MOTION CARRIED.

MOTION by Kapraun and seconded by Thompson to give Detective Ken Engel of the Clayton Township Police Department permission to contact Williams Gun Shop for disposal of acquired weapons in Police Dept. ROLL CALL: YES: Crockett, Caruso, Childers, Milem, Gehringer, Thompson and Kapraun. MOTION CARRIED.

911 EQUIPMENT FOR POLICE: MOTION by Childers and seconded by Kapraun to adopt resolution 17-1214-07 for use of equipment by Clayton Township Police Department purchased

And owned by the Genesee County 911 Consortium. ROLL CALL: Yes: Childers, Thompson, Caruso, Gehringer, Crockett, Kapraun and Milem. MOTION CARRIED.

911 EQUIPMENT FOR FIRE DEPARTMENT: MOTION by Kapraun and seconded by Crockett to adopt resolution 17-1214-08 for use of equipment by Swartz Creek Area Fire Department purchased and owned by the Genesee County 911 Consortium. ROLL CALL: YES: Gehringer, Caruso, Crockett, Thompson, Childers, Kapraun and Milem. MOTION CARRIED.

SALE OF PROPERTY FOR VANVLEET RD. MOTION by Kapraun and seconded by Thompson to reject offers on Township property located at 2236 and wait for further offers. ROLL CALL: YES: Thompson, Kapraun, Milem, Crockett, Childers, Gehringer and Caruso. MOTION CARRIED.

RESOLUTION 17-1214-09: MOTION by Milem and seconded by Crockett to adopt resolution 17-1214-09 to adopt policies and procedures for granting real property exemptions or remove real property exemptions. ROLL CALL: Yes: Caruso, Childers, Crockett, Gehringer, Kapraun, Milem and Thompson. MOTION CARRIED.

RESOLUTION 17-1214-09: MOTION by Milem and seconded by Crockett to adopt resolution 17-1214-10 to waive penalties levied pursuant to MCL211.27b for failure to notify Clayton Township of a real property transfer. ROLL CALL: Thompson, Milem, Gehringer, Kapraun, Crockett, Childers and Caruso. MOTION CARRIED.

CLOSED SESSION: MOTION BY Milem and seconded by Kapraun to go into closed session at 8:16. ROLL CALL: YES: Milem, Crockett, Thompson, Kapraun, Caruso, Childers and Gehringer. MOTION CARRIED.

MOTION BY Kapraun and seconded by Crockett to reconvene out of closed session at 8:43.

MOTION by Kapraun and seconded by Childers to give authority to Milem and Gehringer to sign on behalf of Clayton Township on Township litigation. ROLL CALL: YES: Crockett, Caruso, Childers, Gehringer, Thompson and Kapraun. NO: Milem. MOTION CARRIED.

PUBLIC COMMENT
BOARD COMMENT

REPORTS:

As Presented

ATTORNEY: Ken Tucker
ROADS AND BRIDGES: Chris Gehringer
WATER AND WASTE: Rick Caruso
FIRE BOARD: Tammy Kapraun
PLANNING COMMISSION: Denny Milem
METROPOLITAN ALLIANCE: Rob Widigan
911: Chris Gehringer

POLICE REPORT: Chief Tucker

Meeting Adjourned: 8:46 p.m.

Minutes by

Minutes Accepted by

Dennis Milem, Clerk

Chris Gehringer, Supervisor

BUDGET ADJUSTMENTS – 12/14/17

GENERAL FUND:

Add to Township Board/Receptionist	#101-101.000-702.000	\$2,000.00
Add to Township Board/Social Security	#101-101.000-709.000	2,000.00
Add to Township Board/Ben./Med. Ins.	#101-101.000-718.000	500.00
Add to Township Board/Disability Ins.	#101-101.000-718.200	150.00
Decrease Township Board/Legal Fees	#101-101.000-826.000	4,650.00
Add to Township Hall/Computer	#101-265.000-978.000	\$2,000.00
Decrease Township Hall/Print.&Pub.	#101-265.000-900.000	2,000.00
Add to Building Dept./Elec. Insp.	#101-371.000-704.200	\$2,700.00
Add to Building Dept./Per. Diem	#101-371.000-725.000	2,300.00
Decrease Drain at Large	#101-445.000-849.000	5,000.00

FIRE MILEAGE FUND:

Add to Social Security	#206-000.000-709.000	\$ 40.00
Add to Per Diem	# 206-336.000-725.000	500.00
Decrease Fire Runs	# 206-336.000-801.200	540.00

POLICE FUND:

Add to Holiday Pay	#207-301.000-706.000	\$5,000.00
Add to Social Security	#207-301.000-709.000	1,000.00
Add to Overtime	#207-301,000-713.000	1,000.00
Add to Police Chief	#207-301.000-730.000	5,000.00
Add to Police Officers	#207-301.000-732.000	5,000.00
Decrease Miscellaneous	#207-301.100-955.000	17,000.00

TO CREATE BUDGET FOR HIDDEN CREEK ROAD FUND:

Special Assessment Revenue	#213.000.000-460.000	\$68,895.00
Note Proceeds	#213-000.000-696.000	<u>162,000.00</u>
		\$230,895.00
Professional & Cont. Services	#213-000.000-801.000	\$ 11,500.00
Roads/Hidden Creek	#213-000.000-802.000	<u>219,395.00</u>
		\$230,895.00

2017 WINTER TAX ROLL

ADD GARBAGE \$145.00 each:

04-14-100-012

04-17-400-014

04-24-584-006

04-27-400-003

ADD MOWING \$160.00 each:

04-02-576-005

04-02-577-010

ADD CULVERT \$393.84 each:

04-29-300-014

04-29-300-015

04-29-300-016

REMOVE GARBAGE \$145.00 each:

04-14-100-003

04-17-400-004