

CHARTER TOWNSHIP OF CLAYTON
REGULAR BOARD MEETING
NOVEMBER 19, 2020
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The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Spillane at 7:00 p.m. November 19, 2020 at the Clayton Township Hall. (Zoom Meeting)

BOARD MEMBERS:

Supervisor Tom Spillane
Clerk Dennis Milem
Treasurer Rick Caruso

Trustees: Greg Childers
Mike Crockett
Tammy Kapraun
Shelley Thompson

Pledge to Flag

ROLL CALL: Members Present: Caruso, Milem, Spillane, Kapraun, Crockett, Thompson and Childers. Trustee Thompson, Kapraun, Crockett and Childers all virtual from Clayton Township, MI.

AGENDA: MOTION by Milem and seconded by Childers to approve amended agenda to include Treasurers stamp, lock down of Township, wearing of masks in office and hazard pay for election inspectors. ROLL CALL: YES: Spillane, Childers, Thompson, Kapraun, Milem, Crockett and Caruso. MOTION CARRIED.

MINUTES: MOTION by Crockett and seconded by Childers to approve the 2020 October meeting minutes. ROLL CALL: YES: Spillane, Milem, Childers, Caruso, Thompson, Crockett and Kapraun. MOTION CARRIED.

BILLS LIST: MOTION by Childers and seconded by Thompson to approve the Bill's List as presented. ROLL CALL: YES: Milem, Caruso, Thompson, Childers, Crockett, Kapraun and Spillane. MOTION CARRIED.

TREASURER'S REPORT: MOTION by Caruso and seconded by Milem to approve the Treasurer's Report as presented. ROLL CALL: YES: Childers, Milem, Caruso, Crockett, Kapraun, Thompson and Spillane. MOTION CARRIED.

2020 BUDGET REVIEW: MOTION by Milem and seconded by Childers to approve budget resolutions for November 2020. ROLL CALL: YES: Kapraun, Childers, Crockett, Caruso, Thompson, Spillane and Milem. MOTION CARRIED. See Attached.

PUBLIC COMMENT
BOARD COMMENT

CORRESPONDENCE:

OLD BUSINESS:

NEW BUSINESS:

CHURCH COMPENSATION FOR CLEANING: MOTION by Crockett and seconded by Childers to pay \$766.32 for sterilization of church after 2020 presidential election. ROLL CALL: YES: Thompson, Kapraun, Milem, Crockett, Childers, Spillane and Caruso. MOTION CARRIED.

DESIGNATED ASSESSOR: MOTION by Childers and seconded by Crockett to approve Designated Assessor proposal as presented. Contract will be forth coming from county. Web page link will have Assessor information added. ROLL CALL: YES: Childers, Thompson, Caruso, Spillane, Crockett, Kapraun and Milem. MOTION CARRIED.

GARBAGE PICK UP DAY: MOTION by Kapraun and seconded by Childers to approve day change for garbage pick-up from Tuesdays to Mondays. ROLL CALL: YES: Kapraun, Childers, Crockett, Caruso, Thompson, Spillane and Milem. MOTION CARRIED.

POLICE CHIEF REVIEW PROCESS: MOTION by Milem and seconded by Childers to have Supervisor and Police Liaison do Police Chiefs yearly review for 2020. ROLL CALL: YES: Thompson, Milem, Spillane, Kapraun, Crockett, Childers and Caruso. MOTION CARRIED.

DATE STAMPS FOR CHECKS: Discussion by Treasurer on having 60 to 90-day stamp made for checks to facilitate cashing. A motion was put forward and rescinded by Caruso without vote of the Board.

PUBLIC SHUTDOWN: Discussion on closing Township to public because of Covid-19. No Board action.

MASKS: Motion by Thompson and seconded by Kapraun to approve the wearing of masks by staff in Township offices, unless sequestered alone in an office by 11/23/2020. Motion further states that any staff not wearing a mask will be given one warning. Employees may be sent home at the discretion of the Supervisor for further violations. ROLL CALL: YES: Thompson and Kapraun. NO: Caruso, Milem, Spillane, Childers and Crockett. MOTION DENIED.

HAZARD PAY FOR ELECTION WORKERS: MOTION by Crockett and seconded by Thompson to pay \$100.00 to each election inspector for the presidential election of 2020. Total \$3200.00. ROLL CALL: YES: Milem, Crockett, Thompson, Kapraun, Caruso, Childers and Spillane. MOTION CARRIED.

Trustee Crockett says goodbye to the Board.

PUBLIC COMMENT
BOARD COMMENT

REPORTS:

ATTORNEY: Ken Tucker
ROADS AND BRIDGES: Tom Spillane

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WATER AND WASTE: Rick Caruso
FIRE BOARD: Tammy Kapraun
PLANNING COMMISSION: Denny Milem
METROPOLITAN ALLIANCE: Shelley Thompson
911: Tom Spillane
POLICE REPORT: Chief Brown

Meeting Adjourned: 8:31 p.m.

Minutes by

Minutes Accepted by

Dennis Milem, Clerk

Tom Spillane, Supervisor

NOVEMBER 2020 Budget Adjustment(s)

NOVEMBER 2020 Budget Adjustment(s)			
ELECTION FUND:			
\$ 401.00	ADD	101-262.000-725.200	Other Election Work
\$ 401.00	DECREASE	101-262.000-725.100	Election Workers
\$ 1,506.00	ADD	101-262.000-752.000	Office Supplies
\$ 1,506.00	DECREASE	101-262.000-978.100	Election Machines
\$ 166.32	ADD	101-262.000-940.000	Precinct Rental
\$ 16.33	ADD	101-262.000-709.000	Social Security
\$ 182.65	DECREASE	101-262.000-955.000	Miscellaneous
TOWNSHIP HALL:			
\$ 1,600.00	ADD	101-265.000-920.000	Utilities
\$ 775.00	ADD	101-265.000-978.000	Computer
\$ 610.00	ADD	101-262.000-851.000	Postage
\$ 2,985.00	DECREASE	101-265.000-934.000	Siren Maintenance
POLICE FUND:			
\$ 1,110.00	ADD	207-301.100-920.000	Utilities
\$ 100.00	ADD	207-301.100-930.200	Repair & Maint Office
\$ 1,210.00	DECREASE	207-301.100-911.100	Training Fees
\$ 51.00	ADD	207-301.100-932.300	Gasoline - Leso Program
\$ 51.00	DECREASE	207-301.100-932.200	Gasoline & Oil
\$ 525.00	ADD	207-301.100-935.100	Liability Insurance
\$ 525.00	DECREASE	207-301.100-936.000	Automobile Insurance
\$ 213.00	ADD	207-301.100-955.100	Misc - Leso Program
\$ 213.00	DECREASE	207-301.100-955.200	Misc - Salvage Exp
\$ 227.00	ADD	207-301.100-958.000	Membership & Dues
\$ 227.00	DECREASE	207-301.100-977.000	Office Equipment
\$ 727.00	ADD	207-301.100-978.000	Computer
\$ 727.00	DECREASE	207-301.100-936.000	Auto Insurance

BUILDING FUND:			
\$ 3,700.00	ADD	101-371.000-725.000	Per Diem
\$ 1,188.00	ADD	101-371.000-704.100	Building Inspector
\$ 590.00	ADD	101-371.000-704.300	Mechanical Inspector
\$ 2,110.00	ADD	101-371.000-704.900	Code Enforcement
\$ 890.00	ADD	101-371.000-704.200	Electrical Inspector
\$ 13.35	ADD	101-371.000-851.000	Postage
\$ 71.00	ADD	101-371.000-709.000	Social Security
\$ 250.00	ADD	101-371.000-978.000	Computer
\$ 5,000.00	DECREASE	101-265.000-977.000	Office Equipment
\$ 3,812.35	DECREASE	101-265.000-934.000	Siren Maintenance