

The regular Board of Trustees meeting of the Charter Township of Clayton was called to order by Supervisor Spillane at 6:00 p.m. January 14, 2022 at the Clayton Township Hall.

BOARD MEMBERS:

Supervisor Tom Spillane
Clerk Dennis Milem
Treasurer Rick Caruso

Trustees: Greg Childers
Brad Anthony
Tammy Kapraun
Shelley Thompson

Attorney: Ken Tucker

Pledge to Flag

ROLL CALL: Members Present: Caruso, Milem, Spillane, Kapraun, Childers, Anthony and Thompson.

AGENDA: MOTION by Milem and seconded by Thompson to approve agenda with following amendments: Fick Zoning, Pole Barns Moratorium, Solar Farms Moratorium and Police Department General Order. ROLL CALL: YES: Spillane, Kapraun, Milem, Caruso, Childers Anthony and Thompson. MOTION CARRIED.

MINUTES: MOTION by Milem and seconded by Thompson to approve the 2021 December meeting minutes. ROLL CALL: YES: Spillane, Milem, Caruso, Childers, Thompson, Anthony, and Kapraun. MOTION CARRIED.

BILLS LIST: MOTION by Childers and seconded by Kapraun to approve the Bill's List as presented. ROLL CALL: YES: Milem, Anthony, Thompson, Caruso, Kapraun, Childers and Spillane. MOTION CARRIED.

TREASURER'S REPORT: MOTION by Caruso and seconded by Milem to approve the Treasurer's Report as presented. ROLL CALL: YES: Milem, Anthony, Caruso, Childers, Thompson, Kapraun and Spillane. MOTION CARRIED.

2022 BUDGET REVIEW: MOTION by Milem and seconded by Caruso to approve budget amendments for 2021. ROLL CALL: Spillane, Caruso, Anthony, Thompson, Childers, Kapraun and Milem. MOTION CARRIED.

PUBLIC COMMENT
BOARD COMMENT

CORRESPONDENCE:

Resignation letter from Charlotte Kidder from Board of Review. Motion to accept by Anthony and seconded by Kapraun. ROLL CALL: YES: Kapraun, Childers, Anthony, Caruso, Thompson, Spillane and Milem. MOTION CARRIED.

OLD BUSINESS:

NEW BUSINESS:

CHIEF PLUMB EMS UPDATE: MOTION by Caruso and seconded by Kapraun to continue with SCAFD EMS service for 1 year. ROLL CALL: YES: Thompson, Kapraun, Milem, Anthony, Childers, Spillane and Caruso. MOTION CARRIED.

STAFF WAGES: MOTION by Milem and seconded by Childers to increase wages of Celeste, Kristina, Sheryl and Becky \$1.00 per hour. Rhonda will have her hourly pay increase by \$2.00 per hour. ROLL CALL: YES: Spillane, Kapraun, Caruso, Anthony, Childers, and Milem. NO: Thompson. MOTION CARRIED.

BOARD APPOINTMENTS: MOTION by Milem and seconded by Thompson to appoint Chris Gehringer to Board of Review, Richard Derby to Planning Commission for 2 years ending 2024 and Dennis Carignan to Planning Commission for 1 year ending 2023 as recommended by Supervisor. ROLL CALL: YES: Spillane, Thompson, Caruso, Childers, Kapraun, Milem and Anthony. MOTION CARRIED.

PAYROLL DEDUCTIONS: MOTION by Milem and seconded by Kapraun to approve amendment to Township Policies and Procedures: Beginning March 1, 2022, all requests for Federal Income Tax abatement from staff and employees will require a written request 30 days before abatement period begins. You will need to fill out a new W-4 form for the period specified. Upon completion of that period you must fill out a new W-4 to reinstate your original declaration. Exception to this rule will be end of the year Vacation, Personal and Sick Day pay outs. Upon a written request 30 days before first pay period in December, separate checks will be issued for these amounts. You may request abatement from Federal Income Tax for this check without filling a new W-4. ROLL CALL: YES: Caruso, Childers, Anthony, Spillane, Kapraun, Milem and Thompson. MOTION CARRIED.

POLICE CHIEFS CONTRACT: MOTION by Milem and seconded by Childers to approve extension of Chief Browns 2021 employment contract for 2022. ROLL CALL: YES: Thompson, Milem, Spillane, Kapraun, Anthony, Childers and Caruso. MOTION CARRIED.

BUILDING FEE SCHEDULE: MOTION by Childers and seconded by Kapraun to approve new building fee schedule for 2022. ROLL CALL: YES: Caruso, Childers, Milem, Spillane and Kapraun. NO: Anthony and Thompson. MOTION CARRIED.

RE-ZONING FOR JACK FICK: MOTION by Thompson and seconded by Childers to approve re-zoning of 70/200 feet of 04-24-400-006 GC to 04-24-400-007 FS. This will result in a new parcel number when it comes back from county. ROLL CALL: YES: Spillane, Caruso, Anthony, Thompson, Childers, Kapraun and Milem. MOTION CARRIED.

POLE BARN MORATORIUM: MOTION by Thompson and seconded by Anthony to extend the moratorium regarding the construction of pole barn resident homes for an additional period of (6) months, November 10, 2022. ROLL CALL: YES: Caruso, Childers, Anthony, Spillane, Kapraun, Milem and Thompson. MOTION CARRIED.

SOLAR FARMS: MOTION by Milem and seconded by Thompson to extend the moratorium on operation of commercial solar business in Charter Township of Clayton for 6 months, October 13, 2022. ROLL CALL: YES: Thompson, Milem, Spillane, Kapraun, Anthony, Childers and Caruso. MOTION CARRIED.

POLICE DEPARTMENT GENERAL ORDER: LIVESCAN: Tabled. Postponed to future date.

PUBLIC COMMENT
BOARD COMMENT:

REPORTS:

ATTORNEY: Ken Tucker
ROADS AND BRIDGES: Tom Spillane
WATER AND WASTE: Rick Caruso
FIRE BOARD: Tammy Kapraun
PLANNING COMMISSION: Rick Caruso
METROPOLITAN ALLIANCE: Shelley Thompson
911: Tom Spillane
POLICE REPORT: Chief Brown

Meeting Adjourned: 7:34 p.m.

Minutes by

Dennis Milem, Clerk

Minutes Accepted by

Tom Spillane, Supervisor

